



LOS BANOS  
 COMMUNITY ACCESS GROUP Inc.  
 150 "f" street  
 Los banos, ca 93635

**MEETING MINUTES**  
 Thursday, 10/06/05

**OPENING:**

The meeting, held at the Bethel Community Church on 415 "I" Street in Los Banos, CA, was called to order at 2:10 PM, by Chairman Dave Anderson.

**ATTENDANCE:**

**DIRECTORS:** Anderson, Donovan, Hammond, and S. Napolitano,  
**Absent:** Gerbi (E), Menefee (E), Sumner

**MEMBERS:** J. Napolitano, Smith

**GUESTS:** None

**READING OF MINUTES:**

The minutes of the meeting held on 09/29/05 were read and approved.

**READING OF COMMUNICATIONS:**

**01.** Received Withholding Tax at Source Requirements Independent Contractors and Address Verification Notice from the IRS dated 09/26/05.

**UNFINISHED BUSINES:**

**01. Funding:** Menefee contacted the United Way and was told that they had many mini-grants available; they asked us to submit a letter explaining our purpose. S. Napolitano did so and read it to those present.

**02. Insurance:** Nothing new to report at this time.

**03. Visit by Mayor Amabile:** At last nights City Council the Mayor gave a report on his meeting with us last week. He made some very favorable remarks on our behalf.

<b>04.</b>	<b>Space in Arts Council:</b> This is on hold until after the meeting with them on October 11.
<b>05.</b>	<b>Tax Exempt ID:</b> The forms have all been filled out, Anderson is putting together a package with the supporting documents that are required, will file as soon as all documentation is completed.
<b>06.</b>	<b>Information Sheets:</b> Nothing to report at this time.
<b>07.</b>	<b>Web Site:</b> Anderson has been working on the site, it is looking pretty good but there is still some work to be done on it. Please look it over and feel free to make suggestions.
<b>08.</b>	<b>Business Cards:</b> Anderson is still working on the business cards, there some suggestions made by those present, he needs some assistance with the Word Format.

COMMUNITY ACCESS MEDIA  
THURSDAY, 10/06/05 (Cont'd)

NEW BUSINESS:

01. **Conflict of Interest:** We need to insure that we have a policy in regards to this, need to make sure that it is included in either the Bylaws or Policy and Procedures.
02. A discussion was held on voting procedures, it was decided that we should always record the votes, number of and who voted Yes or No.
03. Hammond asked if it would be possible to have the meetings at 1:00 PM instead of 2:00 PM as it was causing some conflicts with the Church, all present said 1:00 PM would be OK.
03. Next meeting will be at the Bethel Community Church, 415 "I" Street, on Thursday, 13 October 2005, at 1:00 PM.

ITEMS FOR FUTURE CONSIDERATION:

01. None at this time.

CLOSING:

Upon completion of all business the meeting was closed 3:05 PM.

Respectfully submitted;

**N. J. (Norm) Donovan**  
Secretary

Read and approved on \_\_\_\_ 10/13/05 \_\_\_\_